

HANDCASE

HANDAGRO USER MANUAL

This manual is intuitive as ours softwares, observe the images to understand as to best and the more efficient use. The screens follow the logical order of the presentation of tools in the interface of each software.

Descriptive

Suite of 16 tools for Palm to manage your agribusiness. Tools included: expenses, implements, trips, consumers, payments, suppliers, employees, financing, planning, collections, reports, seed and others, purchases, exportation, transport, weather and invoicing. For big companies it serves as a mobile and modern complement of operations.

1.0 - PALM OS 3.5 or superior (ram 111 KB)

Instalation

Installation If you received the program for email, are enough to unpack zip in the work area and to give a double click in the archive Set **handagro.prc** the tool of installation of its Palm will go to open presenting the archive to be synchronized, synchronizes and ready or in the next synchronization it will be installed. If you he bought the compact disc is enough to use the installer or to have access for the Windows Explorer the directories, to give a double click in the archive Set **handagro.prc**, the tool of installation of its Palm will go to open presenting the archive to be synchronized, synchronizes and ready or in the next synchronization it will be installed.



You will recognize it for the icon to the side.

Initial Interface



Here you choose the tool that she desires to use.



Menu standard, is enough to copy of the other tools and necklace information in the vice versa HandAgro. Obs.: You the information will be able to copy of the Memopad of its Palm all and to place in the HandAgro as well as copying of it and paste in the Memopad to use from the Palm Desktop. In the tools the button beam It facilitates the transference for another Palm that has the WorkTeam installed of the information in each screen of each tool.

AgriBusiness Data Main

Company |

Foundation Year ▼
Data ▼ (N)

Director

Managers

.....

.....

<< >> (New) (Erase) (Beam)

Here you add the data of the HandAgro for consultation and information.

Add Data AgriBusiness Data

To relate given it is enough, to add below in the field one by one always click in the NEW button for next the new data.

Ex.: State, City or any another useful information.

Data

Complement

.....

<< >> (New) (Erase)

Here you add the data of the HandAgro enterprise.

Expense Main

Date Value \$

Title

Expense Type

.....

Inform the Payment

Paid Reimbursed

<< >> (New) (Erase) (Beam)

Here you organize the Expenses with sonorous and visual acknowledgment (beeper of the Palm and the linking of the Palm with the screen of the visible payment) of the date of the payment.

Invoicing Main

Invoicing Date

Consumer

Product/Service

Value \$

Sale Nº

Paid Reimbursed

Remember Date Delivery

Details

.....

<< >> (New) (Erase) (Beam)

Here you organize the information of the Invoicing.

Implements Main

Machine

Implements

.....

Equipments

Date of Acquisition

Paid

Inform the Payment

\$

<< >> (New) (Erase) (Beam)

Here you organize the data on the implementos and equipment.

Trips Main

Destination |

Objective

Routes

.....

Departure Date

Remember Departure Date

Arrival Date

Value \$

Reimbursed

<< >> (New) (Erase) (Beam)

Here you organize its trips.

Payment Main

Type

To Pay

Phone \$

Payment Date

Service Product Wage

Remember Next Payment

Complement

<< >> (New) (Erase) (Beam)

Here you organize the payments with dates of advance warning.

Collection Main

Customer

Sale Nº

Product/Service

Qt. Value \$

Remember Date Delivery

Quitted Delayed

Complement

<< >> (New) (Erase) (Beam)

Here you organize the collections.

Supplier Main

Company

Address

Type

Paid Reimbursed

Remember Date Contact

Details

<< >> (New) (Erase) (Beam)

Here you organize the relation of suppliers.

Planning Main	Planning Main Planning Main	Planning Main Planning Main	Planning Main Planning Main
Objective	Type	Type	Type
Actions	A	A Search Consultants	A Extend Teams
Descriptive	<input type="checkbox"/> More Sales <input type="checkbox"/> Create Product	<input type="checkbox"/> Search Financier	<input type="checkbox"/> Reorganize Departments
Initial Date	<input type="checkbox"/> Create Service <input type="checkbox"/> Mod. Prod/Serv.	<input type="checkbox"/> Search Resellers	<input type="checkbox"/> Extend Area of Performance
Details	<input type="checkbox"/> More Test <input type="checkbox"/> Extend Company	<input type="checkbox"/> Search New Partner	<input type="checkbox"/> Reduce Costs
<input type="checkbox"/> Short Period Remember End Date	<input type="checkbox"/> Have Resales <input type="checkbox"/> Increase Team	<input type="checkbox"/> Promote Training	<input type="checkbox"/> Reorganize Processes
<input type="checkbox"/> Medium Period	<input type="checkbox"/> To Diversify <input type="checkbox"/> Extend Spreading	<input type="checkbox"/> Reorganize Teams	<input type="checkbox"/> Create New Processes
<input type="checkbox"/> Long Period	Complements	<input type="checkbox"/> Extend Teams	<input type="checkbox"/> Create Promotions
<< >> (New) (Erase) (Beam)	<< >> (New) (Erase) (Beam)	<< >> (New) (Erase) (Beam)	<< >> (New) (Erase) (Beam)

Here you prepare the basic Planning of its HandAgro. In the second screen he complements the planning.

Financing Main	Financing Main
Financier	Financier
Address	Address
Corrector	Corrector
Phone \$	Phone \$
Parcels	Bank
Payment Date	Credit Card
Remember Payment	Direct
<input type="checkbox"/> Quitted	Loan
<input type="checkbox"/> Refinanced	Financier
<< >> (New) (Erase) (Beam)	Leasing
	Other
	(Erase) (Beam)

Here you organize the information of the financings in the most varied forms and of short, medium and long term.

Report Main

Date Time

Title

<< >> (New) (Erase) (Beam)

Here you generate reports.

Any problem with Software enters in contact with HANDCASE suporte@handycase.com

Access: www.handycase.com

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