

HANDCASE

HANDPURCHASES USER MANUAL

This manual is intuitive as ours softwares, observe the images to understand as to best and the more efficient use. The screens follow the logical order of the presentation of tools in the interface of each software.

Descriptive

Program for Palm designed for companies to organize and automatize purchases. It can control all company purchases organizing the items and suppliers. Tools included: purchases, agenda, tasks and notations. It's simple and easy to organize and control purchases of any itens, suppliments and everything necessary for activities of company, independent of performance type.

1.0 - PALM OS 3.5 or superior (ram 83 KB)

Instalation

Installation If you received the program for email, are enough to unpack zip in the work area and to give a double click in the archive Set **handpurchases.prc** the tool of installation of its Palm will go to open presenting the archive to be synchronized, synchronizes and ready or in the next synchronization it will be installed. If you he bought the compact disc is enough to use the installer or to have access for the Windows Explorer the directories, to give a double click in the archive Set **handpurchases.prc**, the tool of installation of its Palm will go to open presenting the archive to be synchronized, synchronizes and ready or in the next synchronization it will be installed.

You will recognize it for the icon to the side



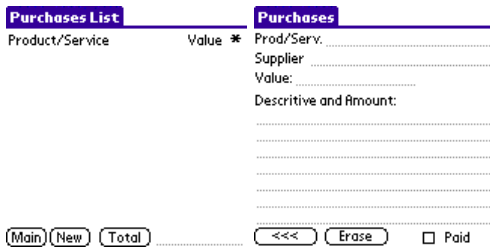
Interface inicial



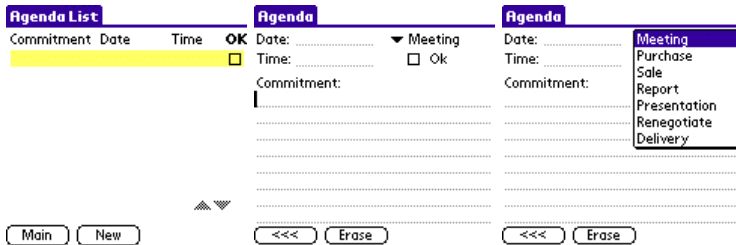
Here you choose the tool that she desires to use.



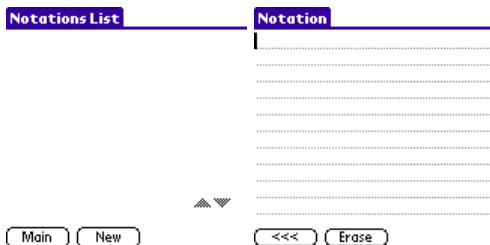
Menu standard, is enough to copy of the other tools and necklace information in the vice versa HandPurchases. Obs.: You the information will be able to copy of the Memopad of its Palm all and to place in the HandPurchases as well as copying of it and paste in the Memopad to use from the Palm Desktop.



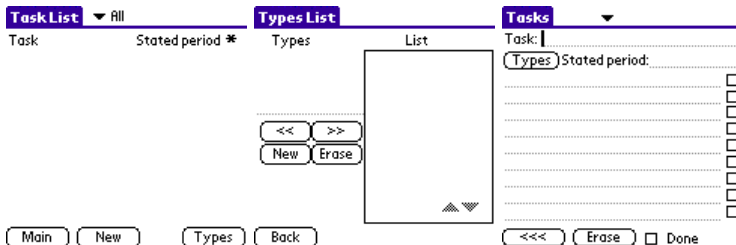
In these screens you can register in cadastre each purchase and visualize in the listing the relation of purchases.



In these screens you can register in cadastre each referring commitment the purchase as: agendamento of visit of purchasers or salesmen and to visualize the relation of commitments in the listing.



In these screens you can register in cadastre each notation and visualize the relation of notations in the listing.



In these screens you can register in cadastre each task and visualize the relation of tasks in the listing, as well as you create types of tasks that will be available in the suspended menu, thus being able to organize tasks for types.

Any problem with Software enters in contact with HANDCASE suporte@handycase.com

Access: www.handycase.com

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